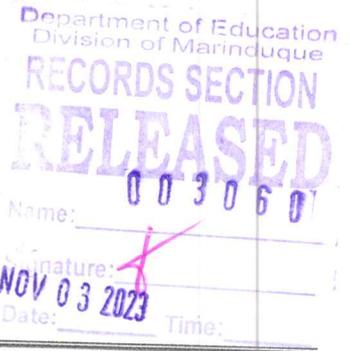Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

To: Asst. Schools Division Superintendent
        Chief Education Supervisors
        Public Schools District Supervisors
        Heads of Elementary and Secondary Schools
        All Others Concerned

From: **LYNN G. MENDOZA, EdD**
        OIC, Schools Division Superintendent

Subject: **SUBMISSION OF ADOLESCENT REPRODUCTIVE HEALTH (ARH) PROGRAM ANNUAL SUMMARY REPORT FOR SY 2022-2023**

Date: October 27, 2023

Attached is the Memorandum from Dir. Nicolas T. Capulong, Director IV, Regional Director, MIMAROPA Region titled Submission of Annual Summary Report on the Adolescent Reproductive Health (ARH) Program for SY 2022-2023, for information, reference and guidance of all concerned.

In compliance with the therein stated reporting requirement, Heads of all Secondary and concerned Elementary Schools are requested to accomplish the form found in the link https://tinyurl.com/4pf6rrus. Deadline for filling out of the form shall be on or before November 10, 2023.
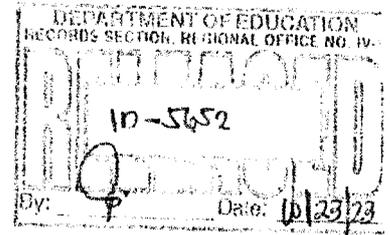
Immediate and wide dissemination of the contents of this Memorandum is desired.

"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."

Republic of the Philippines
Department of Education
MIMAROPA REGION

Office of the Regional Director

MEMORANDUM
ESSD-SHNS-2023-108

TO	:	**ALL SCHOOLS DIVISION SUPERINTENDENTS**
FROM	:	**NICOLAS T. CAPULONG, PhD, CESO III**
		Director IV
		Regional Director
SUBJECT	:	**SUBMISSION OF ADOLESCENT REPRODUCTIVE HEALTH (ARH) PROGRAM ANNUAL SUMMARY REPORT FOR SY 2022-2023**
DATE	:	**OCTOBER 23, 2023**

Attached is the Memorandum from Dr. Dexter A. Galban, Assistant Secretary for Operations, Bureau of Learner Support Services, regarding the Submission of Annual Summary Report on the Adolescent Reproductive Health (ARH) Program for SY 2022-2023, particularly on teenage pregnancy, psychosocial assessment and referral.

In view of this, the Division ARH Coordinators are requested to accomplish the ARH report via the attached link, on or before November 22, 2023. A validated and signed consolidated report should also be submitted via mimaropa.region@deped.gov.ph with the subject: ARH REPORT 2022-2023. Templates may be accessed through https://bit.ly/ARH2022-2023.

Enclosed also are the Guidelines on the submission of the ARH Report for guidance.

For further inquiries, Dr. Maria Anna Irene M. San, Regional ARH Coordinator and/or Mr. Zurich S. Dilao, Alternate Coordinator, may be reached via mimaropa.region@deped.gov.ph.

For appropriate action.

ESSD-SHNS/MAIMS

DepED
MATATAG

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Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
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mimaropa.region@deped.gov.ph

OM-OASOPS-2023-09

MEMORANDUM

TO	:	REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER
FROM	:	DR. DEXTER A. GALBAN Assistant Secretary for Operations
SUBJECT	:	SUBMISSION OF ANNUAL SUMMARY REPORT ON THE ADOLESCENT REPRODUCTIVE HEALTH (ARH) PROGRAM FOR S.Y. 2022-2023
DATE	:	09 October 2023

Pursuant to Rule 15.04 of the Implementing Rules and Regulations of the Republic Act No. 10354, also known as The Responsible Parenthood and Reproductive Health Act of 2012, DepEd shall provide an annual report of its Comprehensive Sexuality Education (CSE) - Adolescent Reproductive Health (ARH) Program.

Focusing on the ARH component of the program, we request your esteemed office to submit a summary report for S.Y. 2022-2023 on the ARH program, particularly on teenage pregnancy, psychosocial assessment, and referral **by November 10, 2023.** Downloadable Regional summary report templates may be accessed through the link: https://bit.ly/ARH-SY2022-2023-REPORT-TEMPLATE. Further guidelines on the submission of the reports are enclosed in this memorandum.

For questions, concerns, or more information, please contact Ms. Phanny Ramos, Health Education and Promotion Officer III, of the Bureau of Learner Support Services - School Health Division through blss.shd@deped.gov.ph (cc: arh@deped.gov.ph | phanny.ramos001@deped.gov.ph).

For your appropriate action. Thank you.

GUIDELINES ON THE SUBMISSION OF THE ARH SUMMARY REPORT FOR S.Y. 2022-2023

I. Roles and Responsibilities of ARH Coordinators

A. **School Level** - the school ARH coordinators shall submit requested data on the ARH program to the SDO ARH coordinator.

B. **SDO Level** - the SDO ARH coordinators shall consolidate the ARH data submitted by the school ARH coordinators. They shall also encode the consolidated data to the Regional summary report templates provided by the Regional ARH coordinator. However, the SDO coordinators still need to submit a validated consolidated report to the Regional ARH coordinator with the following signatories:
   a. Prepared and validated by the SDO ARH coordinator;
   b. with recommending approval of the SGOD Chief; and
   c. approved by the Schools Division Superintendent.

C. **RO Level** - the Regional ARH coordinator shall provide the SDO ARH coordinators access to the summary report templates. They shall also provide guidance to the ARH coordinators from the school and SDO levels in accomplishing the template. They shall ensure the complete and accurate accomplishment of the summary report, and the timely submission of the summary report to the Central Office.

D. **Central Office** - The Bureau of Learner Support Services - School Health Division (BLSS-SHD) shall develop and provide the summary report template to the field ARH coordinators. It shall also provide guidance to the field ARH coordinators on how to properly accomplish the template. It shall also consolidate the data submitted by all Regional ARH coordinators.

II. Access to the Summary Report Template

The templates can be accessed through the link: https://bit.ly/ARH-SY2022-2023-REPORT-TEMPLATE. Download the template specific to your Regional Office (RO). The templates are customized for each RO, reflecting all Schools Division Offices (SDOs) within its jurisdiction.

Note: Templates can be contextualized by the SDOs, temporarily, while the creation of SDO templates is in process. The RO and SDO names in the templates are editable. You may replace the RO name with your SDO name, and then replace the SDO names with the Schools' names instead. Modifying the templates can aid the SDOs in consolidating data from the school.

III. Encoding of Data

The Regional summary report template has three tabs: **Pregnancy, Psychosocial,** and **Referral.** Each tab collects specific information and allocates spaces for each SDO ARH coordinator to encode data. The SDO ARH coordinators shall input data only on the spaces specifically provided for their SDO.

In addition, there are summary tables that automatically compute the consolidated data from the SDOs. **Do not encode data on the summary tables in each tab** to avoid accidentally modifying the formulas.

A. Pregnancy Tab

This tab collects data on adolescent pregnancy, the status of pregnant learners, and the status of impregnators. The data to be encoded should be disaggregated accordingly (e.g., grade level, S.Y. quarter, etc.).

B. Psychosocial Tab

This tab shall collect data **only from schools that conducted HEEADSSS assessments.** The following adjustments to accomplish the summary report templates have been made:

* **No need to disaggregate the data based on age for S.Y. 2022-2023.** However, for the succeeding school years, age-disaggregated data will be requested.

C. Referral Tab

This tab collects data on the number of learners with psychosocial concerns referred to internal and external service providers. The data to be encoded shall be disaggregated accordingly (i.e., psychosocial concern, service providers, and status of referred learners).

IV. Submission of the Regional Summary Report

An online folder for the submission of accomplished reports can be accessed through the link: https://bit.ly/UPLOAD-ARH-REPORTS. This folder contains sub-folders corresponding to each RO where accomplished reports can be uploaded.